

## GENERAL FUND - PROVISIONAL OUTTURN FOR 2019/20

Portfolio	2019/20 Original Budget £'000	Budget Variations allocated in year #	2019/20 Latest Approved Budget £'000	2019/20 Projected Outturn £'000	Variation £'000
Adult Care & Health	69,505	Cr 626	68,879	69,545	666
Education, Children & Families (incl. Schools' Budget)	44,759	0	44,759	46,082	1,323
Environment & Community	31,294	Cr 17	31,277	31,415	138
Public Protection & Enforcement	2,447	183	2,630	2,630	0
Renewal, Recreation & Housing	16,015	Cr 219	15,796	15,607	Cr 189
Resources, Commissioning & Contracts Management	46,040	343	46,383	46,529	146
<b>Total Controllable Budgets</b>	<b>210,060</b>	<b>Cr 336</b>	<b>209,724</b>	<b>211,808</b>	<b>2,084</b>
Capital, Insurance & Pensions Costs (see note 2)	11,769	0	11,769	11,769	0
Non General Fund Recharges	Cr 874	0	Cr 874	Cr 874	0
<b>Total Portfolios (see note 1)</b>	<b>220,955</b>	<b>Cr 336</b>	<b>220,619</b>	<b>222,703</b>	<b>2,084</b>
<b>Central Items:</b>					
Income from Investment Properties	Cr 10,290	0	Cr 10,290	Cr 9,594	696
Interest on General Fund Balances	Cr 3,291	0	Cr 3,291	Cr 3,291	0
<b>Total Investment Income</b>	<b>Cr 13,581</b>	<b>0</b>	<b>Cr 13,581</b>	<b>Cr 12,885</b>	<b>696</b>
<b>Contingency Provision (see Appendix 4)</b>	11,155	1,360	12,515	11,617	Cr 898
<b>Other central items</b>					
Reversal of net Capital Charges (see note 2)	Cr 10,265	0	Cr 10,265	Cr 10,265	0
Levies	1,262	0	1,262	1,262	0
<b>Total other central items</b>	<b>Cr 9,003</b>	<b>0</b>	<b>Cr 9,003</b>	<b>Cr 9,003</b>	<b>0</b>
<b>Total all central items</b>	<b>Cr 11,429</b>	<b>1,360</b>	<b>Cr 10,069</b>	<b>Cr 10,271</b>	<b>Cr 202</b>
<b>Bromley's Requirement before balances</b>	<b>209,526</b>	<b>1,024</b>	<b>210,550</b>	<b>212,432</b>	<b>1,882</b>
Carry Forwards from 2018/19 (see note 3)	0	Cr 906	Cr 906	0	906
<b>Adjustment to Balances</b>	0	0	0	Cr 2,788	Cr 2,788
	209,526	118	209,644	209,644	0
Business Rates Retention Scheme (Retained Income, Top-up and S31 Grants)	Cr 40,391	0	Cr 40,391	Cr 40,391	0
New Homes Bonus	Cr 2,531	0	Cr 2,531	Cr 2,531	0
New Homes Bonus Topslice	0	Cr 118	Cr 118	Cr 118	0
Collection Fund Surplus	Cr 6,753	0	Cr 6,753	Cr 6,753	0
<b>Bromley's Requirement</b>	<b>159,851</b>	<b>0</b>	<b>159,851</b>	<b>159,851</b>	<b>0</b>
GLA Precept	42,124	0	42,124	42,124	0
<b>Council Tax Requirement</b>	<b>201,975</b>	<b>0</b>	<b>201,975</b>	<b>201,975</b>	<b>0</b>

# Budget Variations allocated to portfolios in year consists of: £'000

1) Carry forwards from 2018/19 906 (see note 3)

2) Allocations from the central contingency provision Cr 1,242 (see Appendix 4)

Cr 336

1) **NOTES**

Portfolio Final Approved Budgets analysed over Departments as follows:

	2019/20 Original Budget £'000	Budget Variations allocated in year #	2019/20 Latest Approved Budget £'000	2019/20 Projected Outturn £'000	Variation £'000
Education Care & Health Services	140,586	Cr 957	139,629	141,520	1,891
Environment & Community Services	54,334	222	54,556	54,650	94
Chief Executive's Department	26,035	399	26,434	26,533	99
	<b>220,955</b>	<b>Cr 336</b>	<b>220,619</b>	<b>222,703</b>	<b>2,084</b>

2) **Reversal of net Capital Charges**

This is to reflect the technical accounting requirements contained in CIPFA's Code of Practice for Local Authority Accounting and has no impact on the Council's General Fund.

3) **Carry Forwards from 2018/19**

Carry forwards from 2018/19 into 2019/20 totalling £906k were approved by Council and the Executive. Full details were reported to the June meeting of the Executive in the “Provisional Final Accounts 2018/19” report.

## **Comments from the Executive Director of Environment and Community Services**

### **(Environment and Community Services Portfolio)**

The Environment Portfolio has a net overspend of £138k for 2019/20. This is mainly from Parking Services with a net deficit of £193k, which is offset by other net underspends across the Portfolio totalling £55k.

Income from parking charges continues to decline due to the downward trend in parking usage. The reduction in parking contraventions has been partly offset by additional bus lane contraventions.

The additional income in Traffic is mainly due to a spike in the applications for road closures. It is not expected that the utility companies will continue to submit this volume of applications in future years.

### **(Renewal, Recreation and Housing Portfolio)**

The Renewal, Recreation and Housing Portfolio (ECS dept) has a net underspend of £95k for 2019/20, mainly due to staff vacancies.

## **Analysis of Risks**

### **– Environment and Community Services Portfolio**

The new environment contracts have been in place since April 2019. Any growth in the number of properties will incur additional expenditure, as extra collections are required and additional waste is generated. Any fluctuations on the market prices will affect the income from sales of recyclates income. Another potential risk area is recycling paper income. Wet weather could affect the quality of the paper and therefore may lead to issues arising with the processing of it as 'paper' and a loss of income.

There is always a risk in Parking from the fluctuations in both Enforcement income and income from On and Off Street Parking, but this is difficult to quantify. Income on streetworks defaults is currently at a reduced level due to a higher level of compliance and so needs to be monitored going forward.

Although no variation is currently projected for the Trees budget, due to the unpredictable nature of storm damage this is a potential risk area. The actual impact is dependent on the weather and the number of trees affected.

### **– Renewal, Recreation and Housing Portfolio**

A substantial part of Planning Services' work attracts a fee income for the Council, for example the planning application fees. The fee income and volume of work reflects the wider economic circumstances affecting development pressures in the Borough. There is a risk of income variation beyond the Council's immediate control; however trends are regularly monitored in order that appropriate action can be taken.

Action is ongoing to reduce the risk of Government Designation for Special Measures due to Planning performance.

There is a risk of substantial planning appeal costs being awarded against the Council by the Planning Inspectorate, if the Council is found to have acted unreasonably.

For major appeals, which can arise unpredictably, there is often a need for specialist external consultants advice which creates additional costs.

### **– Public Protection and Enforcement Portfolio**

Any high profile inquests or significant increase in the volume of cases, could increase the cost of the Coroner's service.

The provision of a sustainable mortuary service at an affordable cost in the long term is problematic due to variables in demand and a very limited market, with little competition.

## **Comments from the Director of Corporate Services (Resources, Commissioning & Contract Management Portfolio) including Risk Areas**

Overall the variance for the Corporate Services Division is projected to be £146k overspent. The two main variances are within Legal and Information Systems.

Legal Services is expected to have a net overspend of £197k due to additional counsel fees and court costs relating to caseloads, mainly within children's services, but also due to increased commercial and planning cases.

The Information Systems & Telephony variance is an underspend of £60k relating to General Data Protection Regulations (GDPR) staffing. A request will be made to carry forward this variance in order to complete the GDPR work.

### **Analysis of Risk**

The majority of the overspend within Legal Services is due to additional counsel fees and court costs relating to caseloads within children's services, and also increased numbers of commercial and planning cases.

Caseloads in children's services continue at a higher level than has previously. Historically caseloads have been c48 new cases per annum. In 2017/18, 74 sets of proceedings were issued which is on a downward trend from 2016/17 when there were 98 sets of new childcare cases. In 2018/19, there were approximately 60 cases and a similar number is expected this year. A minimum court fee of £2,025 is payable on each case which means even with an additional 12 cases this will still represent a substantial sum. The only way to avoid this would be not to issue proceedings, which is not a realistic option. In addition there are fees for instructions of experts (£150 per application) and for placement orders where the care plan is adoption (£455 per family). There has also been a growth of cases where translation services are required (currently representing c20% of cases) and costs are being incurred for translation of documents and additional hearings.

Childcare cases typically take between 3-9 months to conclude, therefore there is an ongoing cost pressure from cases which were issued in 2017/18 which were not concluded in that year, which has been exacerbated by the continuing high level of new instructions. There has been a high turnover of staff in the team which has also had a major impact on using in-house staff for advocacy, to gradually reduce spend on Counsel.

### **Comments from the Director of Adult Social Care**

As has been highlighted, the budget for Adult Social Care is currently projected to overspend, in large part due to savings identified not being currently delivered. Robust monitoring of all spend is in place and I am developing, with the senior team, a series of deliverable management actions for this financial year. Action has already been put in place to reduce the ongoing pressure coming from the Discharge to Assess service, which is a major pressure point for the service.

Work has begun to reduce reliance on short term and agency staff to enable the service to improve delivery and provide consistent and good practice with an established staff group. This will be backed by regular financial and performance scrutiny where managers will be held to account on a monthly basis.

### **Comments from the Director of Housing**

£4,478k of net growth was applied to the housing budget for 2019/20 to reflect the continuing pressures in relation to homelessness and the provision of temporary accommodation. The budget has been adjusted to return £331k of this growth allocation to reflect that nightly paid placement numbers at the beginning of the year were 51 less than predicted due to the increased preventative work and supply of properties through the More Homes Bromley acquisition programme.

Whilst approaches remain high, this ongoing supply of acquired properties and prevention work has continued to slow the rate of growth in nightly paid accommodation placements reducing the average increase from 15 per to 5 per month. This however relies on the supply of acquired properties continuing to come through. This results in a projected £22k overspend on temporary accommodation with a £94k underspend on housing overall.

The key risks in the Renewal, Recreation and Housing Portfolio continue to be:-

- i) Increased homelessness and the associated costs
- ii) Introduction of the Homeless Reduction Act
- iii) Increased rent arrears arising from roll out of Welfare reform

### **- Education, Children and Families Portfolio**

The Children, Education and Families Portfolio has an overspend of £1,323,000 for the year.

The Education Division has an underspend of £155,000, due to vacant posts and additional income expected to be collected in SEN Transport. These figures are subject to change and may change once the routes for the new cohort of children are confirmed in September.

There is a current projected underspend in Dedicated Schools Grant (DSG) of £426k. This will be added to the £2,489k carried forward from 2018/19. We have agreed to use £212k of the brought forward balance to support the services in-year. The carry forward figure will need to be reduced for the Early Year adjustment for 2018/19 once Department for Education (DfE) has released the figures (normally in July). This gives us an estimated DSG balance of £2,703k at the end of the financial year. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements. The Council are contributing £1.9m of core funding to DSG services in 2019/20 and potentially any underspend could be used to minimise the Council contribution.

In Children's Social Care (CSC) the overspend of £1,478k is due to the following:-

#### **Staffing within Childrens Social Care (CSC)**

This continues to be a major challenge and we are currently standing at around 75% of permanent staff. We continue to convert some of our agency workers – we currently have 6 workers who are now considering converting to permanent.

Currently Bromley offers a good package but our neighbours are reviewing and revising their permanent salaries and therefore we are competing again and in some cases there is a round a £4k to £6K difference between boroughs. In addition as a nearby authority has received poor Ofsted outcomes they seek to increase the salary range to attract skilled and experienced staff.

We continue to recruit ASYE's (Assessed and Supported Year in Employment) who will begin their first year in practice; we will recruit around 14 this year which is less than 2018/19. This number will be smaller because there are some service areas where they have a full complement of permanent staff. This includes Fostering and Adoption, Leaving Care and only 2 agency vacancies in Children Looked After (CLA). This is a good news story but it leaves the front door and safeguarding teams with the highest number of agency staff and it is these areas that we need to be mindful of 'flooding' the system with ASYE's as they are unable to be allocated Child Protection cases which poses the most risk to the authority and children.

We have now appointed permanently to the two remaining Heads of Service posts and have experienced staff who will be joining us in August and September. With any new appointment it is often the case that some staff will follow and this would be an added advantage to the authority.

In addition as part of our Roadmap to Excellence and the caseload promise ASYE's can only be responsible for a small caseload in this first year and by increasing this cohort of workers the caseloads will increase for those staff who are more experienced.

If the current overspend was to be reduced instantly this would equate to 15 + social work posts being axed and not recruited to for the rest of the financial year and this would equate to 225 children without an allocated social worker.

This would breach the vision and values of the Local Authority (LA) and the assurance given to Ofsted of a caseload and small social work pods. In any event this would likely cause the current solid permanent workforce to leave the authority because whilst we might not be competing on a level playing field with salary we are with the caseload promise, excellent management oversight and training.

Such action would place children at risk – the improvement that any LA makes on its journey from inadequate to good is usually a 3 – 5 year journey. Bromley have exceeded this by turning the authority around within 19 months but we need to be mindful that the remainder of the journey is to ensure that we appoint and then retain good quality staff who can meet the needs of our children.

As part of our consideration we will continue to hold conversion events through HR; encourage staff in the authority to recommend Bromley; consider how we advertise our posts in a more aggressive manner; consider recruiting from overseas strong candidates.

The Heads of service (HOS) continue to offer interviews at any time throughout the week and ensure that if appointable we move the employment process quickly and efficiently.

## **Placements**

We have worked hard to reduce the current placement overspend and this has now reduced to £439k and with the management action will reduce further to £253k.

This year we have only one young person (YP) in secure and we were able to find the appropriate secure bed which is at much less cost than the 4 young people we had at the last time of reporting – those children who could not be found a bed cost the LA around £8,500 each per week.

We have worked hard to extend some of our experienced foster carers to take our children from expensive step down residential placements. These are some of our most complex children and we have 4 carers who have received intense training and being supported by the psychologist funded through the Adoption Support Fund. Currently we have matched one young person who has made the transition – this has saved the LA £214k per year and more importantly means that a young person has the experience and support of a family life. If we can move 3 other young people to similar placements we can triple the savings which significantly reduce the overspend going forward. We currently have 5 potential children to step down.

We have 12 children who will move out of the care system with a care plan of adoption and a further 8 children currently in care proceedings which will result in SGO – the net result of this would mean better outcomes for children but reduce the numbers of CLA and reduce the spend both in terms of actual cost and hidden cost of social worker and Independent Reviewing Officer (IRO) time.

In addition our CLA numbers are reducing with around 62 children moving out of the system by March 2020. Our Staying Together team is working with 40 children in total and these are our teenagers who would be candidates for coming into the care system and qualifying for leaving care services up until 25 years – at the current time of those being worked with we have only accommodated 2 children.

We have 29 Unaccompanied Asylum Seeking Children (UASC) who will reach 18 between June and March 2020 - whilst these young people will move from the CLA cohort to leaving care which is not covered by the grant. We know that whilst the Government have increased the funding from £91 to £114 per day for CLA there is a shortfall in the funding for the leaving care cohort. All LA's through various groups are pressurising the Minister to consider this position. These are traumatised young people whose needs do not diminish at 18 and with the Social Work Act we are responsible for their leaving care duty until 25.

We have a further 26 Children Looked After who will be reaching 18 in this financial year which will reduce the numbers of our looked after cohort, although more children will inevitably come into the system.

## **Fostering and adoption**

We have continued to improve our numbers of foster carers and at the current time we have 25 fostering households being assessed which would equate to 50 carers for our children. This will further reduce our reliance on Independent Foster Agencies (IFA's)

We have established a group of foster carers who will accept emergency placements during out of hours, weekends and will receive children who are in police custody or need immediate protection. The purpose of this group is to prevent children moving to IFA's in the first instance and this in time will reduce the dependency on these providers.

We have been in consultation with the West London Alliance to consider whether we partner with them in regard to our residential, IFA and Independent providers for our Care Leavers – this is an ongoing conversation but from a diagnostic there is a prediction of further savings

## **Transitions**

We have identified 4 young people between now and November who will be reaching 18 and will require a high level of adult care – whilst this reduces the CSC budget this will be a burden on Adult Social Care (ASC).

## **Children with Disabilities (CWD)**

There has been an increase in Direct Payments (DP) - this has increased primarily with 4 families where their children have complex needs and whilst the increase is significant in terms of DP the cost should these children be in residential care would be far greater. However we are scrutinising the way we take contributions from the Bromley Clinical Commissioning Groups (BCCG). We have achieved this well in our placement budget with the BCCG contributing to £1.9m in placements up front.

The risks in the Education, Children & Families Portfolio are:-

- i) Recruitment and retention of permanent staff/ ability to recruit skilled staff for the posts vacant.
- ii) Limited supply and increasing costs of residential placements – including the specialist placements for very complex young people.
- iii) Increase in the Looked After Population – particularly in our Looked After Unaccompanied Minors
- iv) Increased complexity of children (SEND).
- v) Impact of Social Work Act 2017 implementation.
- vi) Income from partners reducing.
- vii) Shortage of local school places.
- viii) Increasing High Needs Block expenditure not matched by a commensurate increase in Government Grant
- ix) Continuing impact of 2014 Children and Families Act extending the age range to 25 for Education, Health and Care Plans.

## Adult Care and Health Portfolio Budget Monitoring Summary

2018/19 Actuals £'000	Division Service Areas	2019/20 Original Budget £'000	2019/20 Latest Approved £'000	2019/20 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
<b>EDUCATION CARE &amp; HEALTH SERVICES DEPARTMENT</b>								
<b>Adult Social Care</b>								
23,299	Assessment and Care Management	21,381	21,996	23,436	1,440	1	0	1,507
	- Better Care Fund - Discharge to Assess			Cr 850	Cr 850	2		
139	Direct Services	160	160	160	0		0	0
103	Quality Assurance & Safeguarding	195	195	195	0		0	0
34,198	Learning Disabilities	35,089	35,089	35,549	460	3	0	912
6,416	Mental Health	6,554	6,554	6,978	424	4	0	502
Cr 677	Better Care Funding - Protection of Social Care	0	0	Cr 470	Cr 470	5	0	Cr 470
Cr 1,190	Winter Pressures Grant	0	0	0	0		0	0
	National Living Wage	1,500	318	0	Cr 318	6		
<b>62,288</b>		<b>64,879</b>	<b>64,312</b>	<b>64,998</b>	<b>686</b>		<b>0</b>	<b>2,451</b>
<b>Programmes</b>								
2,316	Programmes Team	2,558	2,558	2,558	0		0	0
	Information & Early Intervention							
932	- Net Expenditure	1,148	1,148	1,148	0		0	0
Cr 932	- Recharge to Better Care Fund	Cr 1,148	Cr 1,148	Cr 1,148	0		0	0
<b>Better Care Fund</b>								
22,377	- Expenditure	21,025	21,083	21,083	0		0	0
Cr 22,469	- Income	Cr 21,085	Cr 21,143	Cr 21,143	0	7	0	0
<b>Improved Better Care Fund</b>								
8,548	- Expenditure	8,570	10,970	10,970	0		0	0
Cr 8,548	- Income	Cr 9,070	Cr 11,470	Cr 11,470	0	8	0	0
<b>NHS Support for Social Care</b>								
1,100	- Expenditure	0	0	0	0		0	0
Cr 1,100	- Income	0	0	0	0		0	0
<b>2,224</b>		<b>1,998</b>	<b>1,998</b>	<b>1,998</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>Strategy, Performance &amp; Engagement</b>								
355	Learning & Development	382	382	382	0		0	0
2,091	Strategy, Performance & Engagement	2,386	2,327	2,307	Cr 20	9	0	0
<b>2,446</b>		<b>2,768</b>	<b>2,709</b>	<b>2,689</b>	<b>Cr 20</b>		<b>0</b>	<b>0</b>
<b>Public Health</b>								
14,764	Public Health	14,872	16,651	16,651	0		0	0
Cr 14,708	Public Health - Grant Income	Cr 15,012	Cr 16,791	Cr 16,791	0		0	0
<b>56</b>		<b>Cr 140</b>	<b>Cr 140</b>	<b>Cr 140</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>67,014</b>	<b>TOTAL CONTROLLABLE ADULT CARE &amp; HEALTH</b>	<b>69,505</b>	<b>68,879</b>	<b>69,545</b>	<b>666</b>		<b>0</b>	<b>2,451</b>
1,673	<b>TOTAL NON CONTROLLABLE</b>	1,097	1,097	1,093	Cr 4		0	0
2,271	<b>TOTAL EXCLUDED RECHARGES</b>	2,362	2,362	2,362	0		0	0
<b>70,958</b>	<b>TOTAL ADULT CARE &amp; HEALTH PORTFOLIO</b>	<b>72,964</b>	<b>72,338</b>	<b>73,000</b>	<b>662</b>		<b>0</b>	<b>2,451</b>

## Reconciliation of Latest Approved Budget

£'000

## 2019/20 Original Budget

72,964

## Carry forwards requests

## Better Care Fund

- expenditure

58

- income

Cr 58

## Improved Better Care Fund

- expenditure

3,967

- income

Cr 3,967

## Public Health Grant

- expenditure

1,779

- income

Cr 1,779

## Other:

Business Support posts transferred to Corporate Services

Cr 59

Return of 2018/19 National Living Wage Funding to Contingency

Cr 567

## Latest Approved Budget for 2019/20

72,338



**REASONS FOR VARIATIONS****1. Assessment and Care Management - Dr £1,440k**

The overspend in Assessment and Care Management can be analysed as follows:

	<u>Current</u> <u>Variation</u> £'000
<u>Physical Support / Sensory Support / Memory &amp; Cognition</u>	
<b>Services for 65 +</b>	
- Placements	480
- Domiciliary Care / Direct Payments	1,894
	<u>2,374</u>
<b>Services for 18 - 64</b>	
- Placements	235
- Domiciliary Care / Direct Payments	Cr 19
	<u>216</u>
<b>Other</b>	
- Day Care	Cr 550
- D2A	Cr 600
	<u>Cr 1,150</u>
	<u>1,440</u>

The 2019/20 budget includes funding for the full year effect of the 2018/19 overspend, less savings agreed as part of management action to reduce this overspend.

**Services for 65+ - Dr £2,374k**

Numbers in residential, nursing care and shared lives placements continue to be above the budget provision of 414 places, currently by 20 with an overspend being projected of £480k for the year. Although the full year effect of the 2018/19 overspend was funded in the 2019/20 budget, this was offset by savings of £561k expected from continuation of the Discharge to Assess (D2A) service. This however has not realised the savings to the extent that were expected, and is the subject of a report elsewhere on the agenda.

The overall position on the domiciliary care and direct payments budgets is a projected overspend of £1,894k, mainly as a result of the savings of included in the 2019/20 budget not being achieved. Savings from reablement account for £400k, with a further £1,308k to come from D2A. As mentioned above the savings from D2A have not been realised as expected, leading to a substantial projected overspend on the budget.

**Services for 18-64+ - Dr £216k**

Placements for 18-64 age group are projected to overspend by £235k this year based on current service user numbers which are 7 above the budgeted number of 43. The main pressure area relates to clients with a primary support reason (PSR) of Physical Support where the actual number of 30 is 5 above the budget provision, accounting for £220k of the overspend.

The overall position on the domiciliary care and direct payments budgets is an underspend of £19k. Domiciliary care is currently projected to underspend by £109k and direct payments to overspend by £90k.

**Day Care Services - Cr £550k**

Day Care services continue to show reduced use of the service with low numbers compared to the budget provision. Additionally as mentioned last year contracts with some providers for the provision of transport to their centres ended, with the main Greenwich Services Plus (GSP) transport contract taking on these clients. This has resulted in a current projected underspend of £550k.

**Discharge to Assess (D2A) - Cr £600k**

In July 2018 the Executive agreed to continue the Discharge to Assess (D2A) pilot for a further year, the outcome of which is reported elsewhere on the agenda. Staffing costs for the service as well as packages of care provided under the D2A scheme are projected to cost £850k this year against the budget provision of £1,450k, which reflects a part-year effect of a reduction in time spent in the D2A service as referred to in the report. Any savings arising from this would show under the appropriate care package heading (ie placements or domiciliary care/direct payments), so are already included in the projections shown above.

**2. Better Care Funding - Discharge to Assess - Cr £850k**

As referred to in note 1 above, the savings from D2A have not materialised as expected. The D2A report elsewhere on the agenda requests that the service is funded from the Better Care Fund for 2019/20.

**3. Learning Disabilities (LD) - Dr £460k**

The 2019/20 LD budget includes funding for both the full year effect of the 2018/19 overspend (based on the position at the time the budget was prepared) and 2019/20 anticipated demand-related pressures.

An overspend of £460k is currently anticipated and this is largely the result of recent new and increased care packages outpacing expected growth. Given the early stage in the financial year, and the associated high proportion of the forecast based on future assumptions rather than actual data, this position may change significantly as the year progresses. To avoid overstating projections a 'probability factor' has been applied to future assumptions to reflect experience in previous years. This is on the basis that there tends to be slippage on planned start dates or clients aren't placed as originally expected, however there is a risk attached to this in that the majority of placements may go ahead as planned.

The delivery of a balanced budget position in 2019/20 was dependent on the successful management of continued demand pressures, rigorous gatekeeping and also delivery of 'tail-end' savings from the 'invest to save' work. Current indications are that pressures aren't being contained and the position will continue to be closely scrutinised, with management action taken to mitigate the pressures where possible.

There is a projected overspend on LD Care Management staffing of £60k (net). This arises mainly from the use of agency staff covering vacancies and additional staff brought in to undertake review work. With the introduction of the new recruitment and retention package for qualified care staff in Adult Social Care it is hoped that cost pressures arising from agency staff will reduce as the positive impact of the package starts to take effect.

#### **4. Mental Health (MH) - Dr £424k**

Similar to Learning Disabilities above, the 2019/20 Mental Health budget includes funding for the full year effect of the 2018/19 overspend based on the position at the time the budget was prepared.

An overspend of £424k is currently anticipated in 2019/20 which is a result of new and increased care packages exceeding clients moving on, either to independent living or less intensive care packages. This is not the usual trend for Mental Health and the expected 'move through' is not currently evident. If the current pattern continues budget pressures will increase as the year progresses.

#### **5. Better Care Fund (BCF) - Protection of Social Care Cr £470k**

A number of local authority adult social care services are funded by an element of the Better Care Fund (BCF) set aside to protect social care services. This includes funding previously received under the former Department of Health Social Care Grant.

These services are currently projected to underspend by £470k in 2019/20 and this has been used to offset other budget pressures within social care in line with the intentions of the funding.

#### **6. National Living Wage - Cr £318k**

An amount of £1,500k was allocated in the 2019/20 budget for the impact of National Living Wage. At present it is projected that £318k of this amount will not be required; however it should be noted that negotiations are still ongoing with some providers over the increase in rates for 2019/20.

#### **7. Better Care Fund (BCF) - Nil Variation**

Other than variations on the protection of social care element, any underspends on Better Care Fund budgets will be carried forward for spending in future years under the pooled budget arrangement with Bromley CCG.

#### **8. Improved Better Care Fund (IBCF) - Nil Variation**

The total amount of funding in 2019/20 is as follows:

	£'000
2019/20 IBCF allocation - recurrent	4,636
2019/20 IBCF allocation - non-recurrent (year 3)	1,677
2019/20 Winter Pressures Grant	1,190
Carry forward from previous years	3,967
	11,470

Of the above amount, £500k is held within the Council's central contingency and the balance is within ECHS budgets.

#### **9. Strategy, Performance & Engagement Division - Cr £20k**

An underspend of £20k is anticipated on the Strategy, Performance & Engagement Division. This principally relates to underspends on central departmental running expenses budgets.

#### **Waiver of Financial Regulations**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually.

Since the last report to the Executive, 5 waivers for Adult placements have been agreed for between £50k and £100k and 1 for more than £100k.

#### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, one virement has been agreed for the funding of 2 posts within Adult Social Care.

## Education, Children and Families Portfolio Budget Monitoring Summary

2018/19 Actuals	Service Areas	2019/20 Original Budget	2019/20 Latest Approved	2019/20 Projected Outturn	Variation	Notes	Variation Last Reported	Full Year Effect
£'000		£'000	£'000	£'000	£'000		£'000	£'000
<b>EDUCATION CARE &amp; HEALTH SERVICES DEPARTMENT</b>								
<b>Education Division</b>								
Cr 436	Adult Education Centres	Cr 409	Cr 409	Cr 409	0		0	0
385	Schools and Early Years Commissioning & QA	676	676	676	0		0	0
6,586	SEN and Inclusion	7,829	7,829	7,674	Cr 155	1	0	0
73	Strategic Place Planning	98	98	98	0		0	0
Cr 6	Workforce Development & Governor Services	Cr 30	Cr 30	Cr 30	0		0	0
430	Access & Inclusion	527	527	527	0		0	0
Cr 1,340	Schools Budgets	Cr 1,264	Cr 1,264	Cr 1,264	0	2	0	0
71	Other Strategic Functions	28	28	28	0		0	0
<b>5,763</b>		<b>7,455</b>	<b>7,455</b>	<b>7,300</b>	<b>Cr 155</b>		<b>0</b>	<b>0</b>
<b>Children's Social Care</b>								
1,418	Bromley Youth Support Programme	1,518	1,518	1,518	0	3	0	0
879	Early Intervention and Family Support	1,156	1,156	1,156	0		0	0
5,706	CLA and Care Leavers	6,165	6,165	6,248	83		0	83
17,933	Fostering, Adoption and Resources	16,908	16,908	17,347	439		0	208
Cr 800	Management action	0	0	Cr 186	Cr 186		0	Cr 186
3,411	Referral and Assessment Service	3,407	3,407	3,743	336		0	336
2,743	Safeguarding and Care Planning East	2,912	2,912	3,099	187		0	188
4,470	Safeguarding and Care Planning West	4,575	4,575	5,104	529	0	530	
2,280	Safeguarding and Quality Improvement	663	663	753	90	0	90	
<b>38,040</b>		<b>37,304</b>	<b>37,304</b>	<b>38,782</b>	<b>1,478</b>		<b>0</b>	<b>1,249</b>
<b>43,803</b>	<b>TOTAL CONTROLLABLE FOR EDUCATION, CHILDREN &amp; FAMILIES</b>	<b>44,759</b>	<b>44,759</b>	<b>46,082</b>	<b>1,323</b>		<b>0</b>	<b>1,249</b>
5,332	<b>Total Non-Controllable</b>	1,819	1,819	1,819	0			0
8,391	<b>Total Excluded Recharges</b>	8,597	8,597	8,597	0		0	0
<b>57,526</b>	<b>TOTAL EDUCATION, CHILDREN &amp; FAMILIES PORTFOLIO</b>	<b>55,175</b>	<b>55,175</b>	<b>56,498</b>	<b>1,323</b>		<b>0</b>	<b>1,249</b>
<b>Memorandum Item</b>								
<b>Sold Services</b>								
Cr 85	Education Psychology Service (RSG Funded)	Cr 116	Cr 116	Cr 11	105	4		0
8	Education Welfare Service (RSG Funded)	Cr 29	Cr 29	Cr 29	0		0	0
Cr 6	Workforce Development (DSG/RSG Funded)	Cr 34	Cr 34	Cr 34	0		0	0
52	Community Vision Nursery (RSG Funded)	62	62	62	0		0	0
93	Blenheim Nursery (RSG Funded)	86	86	86	0		0	0
<b>62</b>	<b>Total Sold Services</b>	<b>Cr 31</b>	<b>Cr 31</b>	<b>74</b>	<b>105</b>		<b>0</b>	<b>0</b>

## Reconciliation of Latest Approved Budget

£'000

## Original Budget 2019/20

55,175

## Carry forwards:

SEN Reforms Grant		
- expenditure		55
- income	Cr	55
SEN Pathfinder Grant		
- expenditure		8
- income	Cr	8
Early Years Grant		
- expenditure		15
- income	Cr	15
Delivery Support Fund		
- expenditure		27
- income	Cr	27
Step up to Social Work Cohort 6		
- expenditure		48,000
- income	Cr	48,000
Reducing Parental Conflict		
- expenditure		40,100
- income	Cr	40,100
FGM Focussed Outreach Grant		
- expenditure		10,135
- income	Cr	10,135
Tackling Troubled Families		
- expenditure		510,768
- income	Cr	510,768

## Latest Approved Budget for 2019/20

55,175

## **REASONS FOR VARIATIONS**

### **1. Special Education Needs (SEN) and Inclusion - Cr £155k**

It is currently forecasted that the SEN Transport will underspend by £134k. This is split between staffing (£45k under) due to vacant posts in the current structure and extra income (£89k) from services provided to other organisations. These figure may change once the routes and children for the new academic year are finalised

The Education Psychologists are currently in the process of recruiting to the vacant posts in their team. This is causing the statutory service they are required to provide to be underspent by £117k and the Trading Service they offer to the Schools to be overspent by £105k - due to the use of expensive agency staff to provide the service. This is a net underspend of £12k.

The remaining difference relates to staffing in this area that is currently forecasting an underspend of £9k.

### **2. Schools Budgets (no impact on General Fund)**

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the Schools Budget. Any overspend or underspend must be carried forward to the following years Schools Budget.

There is a current projected underspend in DSG of £426k. This will be added to the £2,495k carried forward from 2018/19. We have agreed to use £212k of the brought forward balance to support the services in-year. The carry forward figure will need to be reduced for the Early Year adjustment for 2018/19 once DfE has released the figures (normally in July). This gives us an estimated DSG balance of £2,709k at the end of the financial year. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements. The Council are contributing £1.9m of core funding to DSG services in 2019/20 and potentially any underspend could be used to minimise the Council contribution.

The in-year overspend is broken down as follows:-

There is an underspend of £31k in the Pupil Support Services area. This is due to vacant posts and the under use of agency and consultancy costs to provide the service.

The Home and Hospital service has a pressure of £100k on agency staff costs due to demand led pressures in the service. This continues to be an issue

SEN placements are projected to underspend by a total of £589k. The underspend are being caused by underspends in Maintained Day (£107k), Independent Day (£364k) and Independent Boarding Schools (£301k). These underspends are then offset with overspends on Maintained Boarding Schools (£105k), Alternative Programmes (£45k) and the costs of Matrix Funding (£33k). These figures may change later in the year once the final placements (and their costs) have been agreed for the new academic year.

The DSG funded element of SEN Transport is projected to overspend by £115k due to the new routes that were established in the last year. This forecast may change once the routes for the new academic year have been finalised. Due to the current funding regulations LBB are not permitted to increase this budget from the previous year.

There is an overspend of £24k in the High Needs Pre-School Service due to staffing.

The Sensory Support Service and Darrick Wood Hearing Units are underspent by £39k, mainly due to an underspend in staffing.

The Schools Improvement Plan Service (SIPS) and Outreach & Inclusion Services are all currently projected to underspend. Most of the underspend relates to lower than expected staffing costs, but there is also a small amount that relates to running costs that were not expected to be incurred during the year. This are then offset by similar overspends at the Complex Needs Team and the Early Support Programme. The net effect of these cost centres is a £3k underspend.

There is also a total small balance of underspends of £3k. This consists of £14k underspend in the SEN heading, and £11k overspend

	Variations £'000	High Needs £'000	Schools £'000	Early Years £'000	Central £'000	
Primary Support Team	-31	0	0	0	0	-31
Home & Hospital	100	100	0	0	0	0
Other Small Balances	11	6	3	2	2	0
SEN:						
- Placements	-589	-589	0	0	0	0
- Transport	115	115	0	0	0	0
- High Needs Pre-school Service	24	24	0	0	0	0
- Sensory Support	-30	-30	0	0	0	0
- SIPS	-7	0	0	0	-7	0
- Darrick Wood Hearing Unit	-9	-9	0	0	0	0
- Complex Needs Team	13	13	0	0	0	0
- Outreach & Inclusion Service	-21	-21	0	0	0	0
- Early Support Programme	12	12	0	0	0	0
- Other Small SEN Balances	-14	-9	0	0	0	-5
<b>Total</b>	<b>-426</b>	<b>-388</b>	<b>3</b>	<b>-5</b>	<b>-5</b>	<b>-36</b>

There will continue to be pressures in the DSG from 2019/20 onwards, especially in the High Needs Block area. More children are coming through the system which will put pressure on DSG resources. In 2018/19 DfE agreed that LBB could top slice £1m from the Schools DSG to underpin the High Needs budget. A further request was put forward to DfE for 2019/20 and this was rejected and therefore additional Council resources have been contributed £1.9m in the High Needs Block. From 2020/21 although it is not yet clarified by DfE, it is expected that disapplication requests to top slice funding will no longer be available as the 'hard formula' National Funding Formula is put in place and funding blocks are even more rigidly fixed.

### **3. Children's Social Care - Dr £1,478k**

The current budget variation for the Children's Social Care Division is projected to be an overspend of £1,478k based on current levels of spending. Despite additional funding being secured in the 2019/20 budget, continued increases in the number of children being looked after together with the high cost's of some placements has continued to put considerable strain on the budget.

#### **CLA and Care Leavers - Dr £83k**

The projected overspend in this area relates to staffing costs and arises as a result of the use of agency staff which cost more than a permanent member of staff.

#### **Fostering, Adoption and Resources - £253k (net of management action)**

The budget for children's placements is currently projected to overspend by £439k this year, with management action of £186k reducing this to £253k. The analysis of this over the various placement types is shown below.

- Community Home's / Community Home's with Education - Cr £3k
- Boarding Schools - Cr £153k
- Placement Support services - Dr £163k
- Fostering services (IFA's) - Dr £561k
- Fostering services (In-house, including SGO's and Kinship) - Cr £160k
- Adoption placements - Dr £31k

The projections include an estimation of further costs for the year of children coming into care. Also included in the variations above are (1) Bromley CCG have continued to contribute £1m this year towards the continuing care costs of placements and have committed to a further £900k in 2019/20. (2) additional funding for Unaccompanied Asylum Seeking Children expected due to the April 2019-20 change in daily allowance from £91 to £114/day. this equates to an additional £8,400 per annum for each UASC child, assuming they are in all the financial year.

The main pressure area continues to be the number of placements being made into Independent Fostering agencies (IFA) which on average cost £20k more than an in-house fostering placement.

Management action of £186k is also included further reducing the projected spend, this relates to moving placements from residential care settings to in-house fostering. This target was originally £400k and £214k of this has already been achieved.

#### **Referral and Assessment Service - Dr £336k**

The projected overspend in this area relates to staffing costs and arises as a result of the use of agency staff which cost more than a permanent member of staff.

#### **Safeguarding and Care Planning East - Dr £187k**

The projected overspend in this area relates to staffing costs and arises as a result of the use of agency staff which cost more than a permanent member of staff.

#### **Safeguarding and Care Planning West- Dr £529k**

Of the projected overspend in this area, £110k relates to staffing costs and arises as a result of the use of agency staff which cost more than a permanent member of staff. There is a £419k projected overspend in direct payments for children with disabilities, with several high cost packages of care being paid.

#### **Safeguarding and Quality Improvement - Dr £90k**

The projected overspend in this area relates to staffing costs and arises as a result of the use of agency staff which cost more than a permanent member of staff.

### **4. Sold Services (net budgets)**

Services sold to schools are separately identified in this report to provide clarity in terms of what is being provided. These accounts are shown as memorandum items as the figures are included in the appropriate Service Area in the main report.

### **Waiver of Financial Regulations**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually. Since the last report to the Executive, there has been one waiver in the Education area with an annual value of less than £30k. In Children's Social Care there was 1 waiver agreed for placements of between £50k and £100k and 3 for more than £100k.

### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, there have been 2 virements 1) a virement has been actioned in Education for £35k and relates to the correction of the budget for a contract and 2) contributions from ECHS divisions to create a Customer Relations Officer as part of the Strategy, Performance and Engagement restructure for £8k. 3) Virement to CSC relating from the Programmes and Strategy Divisions to offset pressures in CSC of £250k

## Environment &amp; Community Portfolio Budget Monitoring Summary

2018/19 Actuals £'000	Service Areas	2019/20 Original Budget £'000	2019/20 Latest Approved £'000	2019/20 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>ENVIRONMENT &amp; COMMUNITY PORTFOLIO</b>							
	<b>Street Scene &amp; Green Spaces</b>							
5,328	Parks and Green Spaces	5,441	5,481	5,481	0		0	0
6	Business Support and Markets	Cr 25	Cr 25	Cr 25	0			
362	Street Regulation	375	375	367	Cr 8		0	0
17,096	Waste Services	17,833	17,913	17,906	Cr 7	1	0	0
4,289	Street Environment	5,647	5,647	5,647	0		0	0
1,172	Management and Contract Support	1,255	1,048	1,048	0		0	0
802	Trees	769	769	769	0		0	0
<b>29,055</b>		<b>31,295</b>	<b>31,208</b>	<b>31,193</b>	<b>Cr 15</b>		<b>0</b>	<b>0</b>
	<b>Transport Operations and Depot</b>							
527	Transport Operations and Depot Management	746	746	746	0		0	0
<b>527</b>		<b>746</b>	<b>746</b>	<b>746</b>	<b>0</b>		<b>0</b>	<b>0</b>
	<b>Transport &amp; Highways</b>							
234	Traffic & Road Safety	334	334	294	Cr 40	2	0	0
Cr 7,499	Parking	Cr 7,539	Cr 7,539	Cr 7,346	Cr 193	3 - 6	0	0
6,175	Highways (including London Permit Scheme)	6,458	6,528	6,528	0		0	0
<b>Cr 1,090</b>		<b>Cr 747</b>	<b>Cr 677</b>	<b>Cr 524</b>	<b>153</b>		<b>0</b>	<b>0</b>
<b>28,492</b>	<b>TOTAL CONTROLLABLE</b>	<b>31,294</b>	<b>31,277</b>	<b>31,415</b>	<b>138</b>		<b>0</b>	<b>0</b>
4,378	<b>TOTAL NON-CONTROLLABLE</b>	6,051	6,051	6,064	13	7	0	0
2,618	<b>TOTAL EXCLUDED RECHARGES</b>	2,357	2,357	2,357	0		0	0
<b>35,488</b>	<b>PORTFOLIO TOTAL</b>	<b>39,702</b>	<b>39,685</b>	<b>39,836</b>	<b>151</b>		<b>0</b>	<b>0</b>

Reconciliation of Latest Approved Budget	£'000
Original Budget 2019/20	39,702
Carry Forward Requests approved from 2018/19	
Green Garden Waste Direct Debits	120
Central Contingency Adjustments	
Inflation adjustment	70
Savings - review of staffing	Cr 207
Latest Approved Budget for 2019/20	<u><u>39,685</u></u>

## REASONS FOR VARIATIONS

### 1. Waste Services Cr £7k

Based on April tonnage, the contract disposal cost is expected to be £160k below budget, mainly as a direct result of the reduction in trade waste customers. This is partly offset by £20k cost of processing of extra tonnage of recyclates.

Within trade waste collection there is a net projected shortfall of income of £120k mainly due to a slightly higher customer dropout compared to the level expected, mostly for commercial customers. This is partly offset by £22k reduction on the collection contract cost and disposal costs.

There is a projected shortfall in income of £35k relating to trade waste delivered to the weighbridges.

<b>Summary of overall variations within Waste Services</b>	<b>£'000</b>
Reduction in disposal cost	Cr 160
Increase in cost of processing additional recyclates	20
Deficit in trade waste collection income	120
Reduction in collection contract cost	Cr 22
Shortfall in trade waste delivered income	35
<b>Total variation for Waste Services</b>	<b>Cr 7</b>

### 2. Traffic, Parking & Highways Cr £40k

This variation is due to additional income received from road closure charges, mainly due to a spike in the number of applications from utility companies for undertaking infrastructure works. It is not expected that this volume of activity will continue into 2020/21.

#### Parking

### 3. Income from Bus Lane Contraventions Cr £96k

There is a net projected surplus of £96k from the deployable automated cameras in bus lanes for 2019/20, based on numbers of contraventions to April 2019.

### 4. Off/On Street Car Parking Dr £242k

Overall there is a net variation of Dr £242k for Off and On Street parking.

A deficit of £281k is forecast for Off & On Street Parking income. This could be due to a continued downward trend in parking usage, in particular for the on street bays & multi-storey car parks, and/or a reaction to the price increases. However, given that the projections are based on just one month's data, the projection may change as more information becomes available throughout the

Additional income of £36k is expected to be received from cashless parking fees, as the use of this service continues to grow.

Defaults of £3k have been applied to the contract, relating to On & Off Street Parking.

The overall projected overspend for Off and On Street Car parking within the Parking budget is summarised below:

<b>Summary of variations within Off/On Street Car Parking</b>	<b>OFF ST</b>	<b>ON ST</b>	<b>Total</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Off/On Street Car Parking income	92	189	281
Less additional Ring Go fees	Cr 16	Cr 20	Cr 36
APCOA P&D Defaults (April 19)	Cr 1	Cr 2	Cr 3
<b>Total variations within Off/On Street Parking</b>	<b>75</b>	<b>167</b>	<b>242</b>

### 5. Car Parking Enforcement Dr £107k

From the activity levels in April 2019, there is a projected net deficit of around £101k from PCNs issued by APCOA in the current year, mainly due to a reduction in contraventions and issues related to the deployment plan. Officers have been liaising with APCOA in reviewing the deployment schedule.

A £10k deficit is forecast for income from contraventions captured by the school CCTV enforcement cameras.

Defaults of £4k were issued in April 2019, relating to the Enforcement part of the contract.

<b>Summary of variations within Car Parking Enforcement</b>	<b>£'000</b>
PCNs issued by wardens	101
PCNs issued from schools CCTV enforcement cameras	10
APCOA Enforcement defaults (April 19)	Cr 4
<b>Total variations within Car Parking Enforcement</b>	<b>107</b>



## **6. Parking Shared Service Cr £60k**

There is a net variation of Cr £60k for the Parking Shared Service, mainly due to vacant posts across the two Boroughs. Officers are currently undertaking a review of the shared service staffing structure.

### **Summary of overall variations within Parking:**

	<b>£'000</b>
Bus Routes Enforcement	Cr 96
Off Street Car Parking	75
On Street Car Parking	167
Car Parking Enforcement	107
Parking Shared Services	Cr 60
<b>Total variation for Parking</b>	<b><u>193</u></b>

## **7. Non-controllable Dr £13k**

There is a projected £13k shortfall of income within the property rental income budget. Property division are accountable for these variations.

### **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers have been actioned.

### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Public Protection &amp; Enforcement Budget Monitoring Summary

2018/19 Actuals £'000	Service Areas	2019/20 Original Budget £'000	2019/20 Latest Approved £'000	2019/20 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
128	Public Protection Community Safety	155	155	155	0		0	0
95	Emergency Planning	154	154	154	0		0	0
534	Mortuary & Coroners Service	566	566	566	0		0	0
1,480	Public Protection	1,572	1,755	1,755	0		0	0
<b>2,237</b>	<b>TOTAL CONTROLLABLE</b>	<b>2,447</b>	<b>2,630</b>	<b>2,630</b>	<b>0</b>		<b>0</b>	<b>0</b>
281	<b>TOTAL NON CONTROLLABLE</b>	13	13	13	0		0	0
492	<b>TOTAL EXCLUDED RECHARGES</b>	871	871	871	0		0	0
<b>3,010</b>	<b>PORTFOLIO TOTAL</b>	<b>3,331</b>	<b>3,514</b>	<b>3,514</b>	<b>0</b>		<b>0</b>	<b>0</b>

Reconciliation of Latest Approved Budget **£'000**

Original Budget 2019/20 **3,331**

**Carry Forward Requests approved from 2018/19**

Asset Recovery Incentivisation Scheme - Income	Cr	48
Asset Recovery Incentivisation Scheme - Expenditure		48
Additional ECS resources - delay in recruitment		163

**Other**

Transfer of post from Chief Executive		20
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**Latest Approved Budget for 2019/20** **3,514**

**Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive the following waiver has been actioned:

1) £45k for a 6 months extension for the Coroners Post Mortem & Mortuary Services contract (April to September 2019), cumulative value £542k.

**Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Renewal, Recreation &amp; Housing Budget Monitoring Summary

2018/19 Actuals £'000	Division Service Areas	2019/20 Original Budget £'000	2019/20 Latest Approved £'000	2019/20 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>ENVIRONMENT AND COMMUNITY SERVICES DEPARTMENT</b>							
	<b>Planning</b>							
Cr 11	Building Control	88	88	5	Cr 83	1	0	0
Cr 127	Land Charges	Cr 125	Cr 125	Cr 125	0	2	0	0
844	Planning	861	855	911	56	3	0	0
733	Renewal	846	846	778	Cr 68	4	0	0
<b>1,439</b>		<b>1,670</b>	<b>1,664</b>	<b>1,569</b>	<b>Cr 95</b>		<b>0</b>	<b>0</b>
	<b>Recreation</b>							
1,923	Culture	933	978	978	0		0	0
4,859	Libraries	4,921	4,921	4,921	0		0	0
132	Town Centre Management & Business Support	133	156	156	0		0	0
<b>6,914</b>		<b>5,987</b>	<b>6,055</b>	<b>6,055</b>	<b>0</b>		<b>0</b>	<b>0</b>
	<b>ECS - Housing</b>							
188	Housing Improvement	209	209	209	0		0	0
<b>188</b>		<b>209</b>	<b>209</b>	<b>209</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>8,541</b>	<b>Total Controllable ECS DEPT</b>	<b>7,866</b>	<b>7,928</b>	<b>7,833</b>	<b>Cr 95</b>		<b>0</b>	<b>0</b>
1,421	<b>TOTAL NON CONTROLLABLE</b>	Cr 398	Cr 398	Cr 390	8	5	0	0
1,978	<b>TOTAL EXCLUDED RECHARGES</b>	2,109	2,109	2,109	0		0	0
<b>11,940</b>	<b>Total ECS DEPARTMENT</b>	<b>9,577</b>	<b>9,639</b>	<b>9,552</b>	<b>Cr 87</b>		<b>0</b>	<b>0</b>
	<b>EDUCATION, CARE &amp; HEALTH SERVICES DEPARTMENT</b>							
	<b>Operational Housing</b>							
939	Supporting People	1,004	1,004	888	Cr 116	6	0	0
8,784	Housing Needs	9,059	8,778	8,800	22	7	0	0
0	Enabling Activities	Cr 1	Cr 1	Cr 1	0		0	0
Cr 1,149	Housing Benefits	Cr 1,913	Cr 1,913	Cr 1,913	0		0	0
<b>8,574</b>	<b>Total Controllable ECHS DEPT</b>	<b>8,149</b>	<b>7,868</b>	<b>7,774</b>	<b>Cr 94</b>		<b>0</b>	<b>0</b>
423	<b>TOTAL NON CONTROLLABLE</b>	124	124	124	0		0	0
3,677	<b>TOTAL EXCLUDED RECHARGES</b>	4,174	4,124	4,124	0		0	0
<b>12,674</b>	<b>Total ECHS DEPARTMENT</b>	<b>12,447</b>	<b>12,116</b>	<b>12,022</b>	<b>Cr 94</b>		<b>0</b>	<b>0</b>
<b>24,614</b>	<b>PORTFOLIO TOTAL</b>	<b>22,024</b>	<b>21,755</b>	<b>21,574</b>	<b>Cr 181</b>		<b>0</b>	<b>0</b>

## Reconciliation of Latest Approved Budget

£'000

## Original budget 2019/20

22,024

## Carry Forward Requests approved from 2018/19

Planning Strategy & Projects - Custom Build Grant - Income	Cr	60
Planning Strategy & Projects - Custom Build Grant - Expenditure		60
Asset Recovery Incentivisation Scheme - Income	Cr	85
Asset Recovery Incentivisation Scheme - Expenditure		85
New Homes Bonus		118
Fire Safety Grant - Expenditure		43
Fire Safety Grant - Income	Cr	43
Implementing Welfare Reform Changes - Expenditure		55
Implementing Welfare Reform Changes - Income	Cr	55
Flexible Homeless Grant - Expenditure		41
Flexible Homeless Grant - Income	Cr	41
Homelessness Reduction Act - Expenditure		89
Homelessness Reduction Act - Income	Cr	89

## Central Contingency Adjustments

Savings - review of staffing	Cr	56
Housing Growth - variation to budget assumptions	Cr	331

## Latest Approved Budget for 2019/20

21,755

## **REASONS FOR VARIATIONS**

### **1. Building Control Cr £83k**

For the chargeable service, an income deficit of £278k is projected based on actual income for April 2019. This is expected to be offset by a projected underspend within salaries of £146k arising from reduced hours working / vacancies. In order to have a balanced budget, a review will be done this year to closely realign the income and staffing budget levels. To address the income deficit, a price increase is expected to be implemented in December. In accordance with Building Account Regulations, the net deficit of around £132k will be drawn down from the earmarked reserve for the Building Control Charging Account. The net balance will therefore reduce from Cr £192k to Cr £60k.

As a result of part vacant posts and reduced hours, a net underspend of £83k is projected for the non-chargeable service.

### **2. Land Charges**

A deficit of £17k is expected for income within the Charging Account which is offset by £17k underspend on staffing due to reduced hours. Overall, no variation is projected for 2019/20 at this stage. In accordance with Local Authorities (Charges for Property Searches) Regulations 2008, any deficit or surplus will be drawn down from the earmarked reserve for the Land Charges Charging Account, which has a balance of Dr £26k as at March 19.

### **3. Planning Dr £56k**

There is a net £95k underspend on staffing due to part year vacancies.

Income from non-major planning applications is below budget for the first two months of the year, and a shortfall of around £150k is projected for 2019/20 against a budget of £1,179k. This is partly offset by the projected underspend within salaries.

For major applications, £91k has been received as at May 2019, which is £27k lower than for the same period in 2018/19. As the timing of this income varies, a balanced budget is projected for major applications at this stage of the year. This budget will be closely monitored over the next few months.

There is also a projected surplus of income of £9k from pre-application meetings.

There is a £50k cost projected for major appeals, mainly due to a partial award of costs that has been awarded against the Council in respect of the refusal of planning permission for the development at Westmoreland Road. There is a sum of £60k held in the central contingency that could be partly drawn down to offset these costs, however at this moment in time, the additional cost is offset by underspends elsewhere within the Planning division, mainly from staff vacancies.

Part of a provision, (£40k), is being released as it is no longer required, relating to the potential payback of Community Infrastructure levy monies.

#### **Summary of variations within Planning:**

	<b>£'000</b>
Underspend on Staffing	Cr 95
Shortfall income from non-major applications	150
Surplus on pre-application planning income	Cr 9
Cost on major appeal	50
Release of part of provision relating to payback of CIL	Cr 40
<b>Total variation for Planning</b>	<b><u>56</u></b>

### **4. Renewal Cr £68k**

A net underspend of £125k is projected for staffing due to part year vacancies. This is being used to offset a potential cost of £57k for specialist consultancy and legal work relating to both the potential Local Plan appeal and the London Plan.

### **5. Non-controllable Dr £8k**

There is a projected £8k shortfall of income within the property rental income budget. Property division are accountable for these variations.

### **6. Supporting People Cr £116k**

A £116k underspend is currently forecast in the Supporting People area. A number of the contracts were renegotiated and extended recently with a start date in this financial year. This has resulted in the higher underspend than in the previous year. The extensions were only for a few years and the contracts will be starting their re-tendering process during this year.

### **7. Housing Needs Dr £22k**

There is currently a relatively minor overspend of £22k in the Temporary Accommodation area. The sum of £331k has been returned to Central Contingency to reflect the difference in the number of households in nightly paid accommodation at the start of the year compared to what had been assumed in the growth allocated in the 2019/20 budget.

At the start of the year the number of clients in Nightly Paid Accommodation was 907. By the end of May that number had risen to 910 - an increase of 3 during the year. It is currently expected that this will increase to 960 by the end of the financial year (based on an increase of 5 new clients per month), at an average cost of around £6,380 per property per annum. In addition the proportion of 2 bed Temporary Accommodation properties that are required has been increasing, from just under 35% in September to now just over 37.5%.

By necessity there has been an increased use of non-self-contained accommodation outside of London. Although on the face of it this appears beneficial as the charges are lower, the Housing Benefit subsidy is capped at the January 2011 Local Housing Allowance (LHA) rates, thus often making these placements more costly than those in London, especially when moving and furniture costs are factored in.

These client figures exclude other schemes like More Homes Bromley, Orchard & Shipman, ex-residential care homes, and the Bromley Private Sector Leasing Scheme. Once these client numbers have been included there are currently over 1,548 clients in Temporary Accommodation.

#### **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive the following waiver has been actioned:

1) £308k for a 3 year contract for the Document Management System and Uniform management software with Idox, via the Data and Applications Solutions framework.

#### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Resources, Commissioning &amp; Contracts Management Portfolio Budget Monitoring Summary

2018/19 Actuals £'000		2019/20 Original Budget £'000	2019/20 Latest Approved £'000	2019/20 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>CHIEF EXECUTIVE'S DEPARTMENT</b>							
	<b>FINANCIAL SERVICES DIVISION</b>							
224	Director of Finance & Other	236	236	236	0		0	0
6,462	Exchequer - Revenue & Benefits	6,778	6,989	6,976	Cr 13	1	0	0
1,867	Exchequer - Payments & Income	1,990	2,002	2,002	0		0	0
407	Financial Accounting	536	536	524	Cr 12	2	0	0
1,528	Management Accounting	1,633	1,549	1,527	Cr 22	3	0	0
642	Audit	678	732	732	0		0	0
<b>11,130</b>	<b>Total Financial Services Division</b>	<b>11,851</b>	<b>12,044</b>	<b>11,997</b>	<b>Cr 47</b>		<b>0</b>	<b>0</b>
	<b>CORPORATE SERVICES DIVISION</b>							
4,809	<b>Information Systems &amp; Telephony</b>	5,410	5,755	5,695	Cr 60	4	0	0
	<b>Legal Services &amp; Democracy</b>							
933	Electoral	363	363	363	0		0	0
1,406	Democratic Services	1,447	1,447	1,447	0		0	0
2,054	Legal Services	1,889	1,906	2,103	197	5	0	0
127	<b>Management and Other (Corporate Services)</b>	133	141	150	9		0	0
<b>9,329</b>	<b>Total Corporate Services Division</b>	<b>9,242</b>	<b>9,612</b>	<b>9,758</b>	<b>146</b>		<b>0</b>	<b>0</b>
	<b>HR AND CUSTOMER SERVICES DIVISION</b>							
1,836	<b>Human Resources</b>	1,903	1,826	1,826	0		0	0
	<b>Customer Services</b>							
1,024	Customer Services Centre	1,007	1,010	1,010	0		0	0
Cr 57	Registration of Births, Deaths & Marriages	Cr 106	Cr 106	Cr 106	0		0	0
<b>2,803</b>	<b>Total HR &amp; Customer Services Division</b>	<b>2,804</b>	<b>2,730</b>	<b>2,730</b>	<b>0</b>		<b>0</b>	<b>0</b>
	<b>COMMISSIONING AND PROCUREMENT DIVISION</b>							
514	Procurement and Data Management	377	417	417	0		0	0
583	Commissioning	579	380	380	0		0	0
<b>1,097</b>	<b>Total Commissioning &amp; Procurement Division</b>	<b>956</b>	<b>797</b>	<b>797</b>	<b>0</b>		<b>0</b>	<b>0</b>
	<b>CHIEF EXECUTIVE'S DIVISION</b>							
129	Comms	196	196	196	0		0	0
657	Management and Other (C. Exec)	663	682	682	0		0	0
141	Mayoral	158	158	158	0		0	0
<b>927</b>	<b>Total Chief Executive's Division</b>	<b>1,017</b>	<b>1,036</b>	<b>1,036</b>	<b>0</b>		<b>0</b>	<b>0</b>
	<b>CENTRAL ITEMS</b>							
3,461	<b>CDC &amp; Non Distributed Costs (Past Deficit etc.)</b>	3,986	3,986	3,986	0		0	0
11,374	<b>Concessionary Fares</b>	11,409	11,409	11,409	0		0	0
<b>40,121</b>	<b>TOTAL CONTROLLABLE CE DEPT</b>	<b>41,265</b>	<b>41,614</b>	<b>41,713</b>	<b>99</b>		<b>0</b>	<b>0</b>
Cr 636	<b>TOTAL NON CONTROLLABLE</b>	2,679	2,679	2,679	0		0	0
Cr 16,373	<b>TOTAL EXCLUDED RECHARGES</b>	Cr 17,909	Cr 17,859	Cr 17,859	0		0	0
<b>23,112</b>	<b>TOTAL CE DEPARTMENT</b>	<b>26,035</b>	<b>26,434</b>	<b>26,533</b>	<b>99</b>		<b>0</b>	<b>0</b>
	<b>ENVIRONMENT &amp; COMMUNITY SERVICES DEPARTMENT</b>							
	<b>Total Facilities Management</b>							
2,247	Admin Buildings & Facilities Support	2,424	2,434	2,434	0		0	0
604	Investment & Non-Operational Property	217	193	223	30	6	0	0
1,091	Strategic & Operational Property Services	1,137	1,145	1,145	0		0	0
458	TFM Client Monitoring Team	400	400	400	0		0	0
Cr 658	Other Rental Income - Other Portfolios	Cr 1,538	Cr 1,538	Cr 1,521	17	7	0	0
2,094	Repairs & Maintenance (All LBB)	2,135	2,135	2,135	0		0	0
<b>5,836</b>	<b>TOTAL CONTROLLABLE ECS DEPT</b>	<b>4,775</b>	<b>4,769</b>	<b>4,816</b>	<b>47</b>		<b>0</b>	<b>0</b>
1,385	<b>TOTAL NON CONTROLLABLE</b>	379	379	379	0		0	0
Cr 3,816	<b>TOTAL EXCLUDED RECHARGES</b>	Cr 3,435	Cr 3,435	Cr 3,435	0		0	0
Cr 1,552	<b>Less: R&amp;M allocated across other Portfolios</b>	Cr 1,533	Cr 1,533	Cr 1,533	0		0	0
658	<b>Less: Rent allocated across other Portfolios</b>	1,538	1,538	1,521	Cr 17		0	0
<b>2,511</b>	<b>TOTAL ECS DEPARTMENT</b>	<b>1,724</b>	<b>1,718</b>	<b>1,748</b>	<b>30</b>		<b>0</b>	<b>0</b>
<b>25,623</b>	<b>TOTAL RESOURCES PORTFOLIO</b>	<b>27,759</b>	<b>28,152</b>	<b>28,281</b>	<b>129</b>		<b>0</b>	<b>0</b>

<b>Reconciliation of Latest Approved Budget</b>		<b>£'000</b>
<b>Original budget 2019/20</b>		<b>27,759</b>
<b>Carry Forward Requests approved from 2018/19</b>		
Audit - Blue Badge Investigations		54
Biggin Hill Airport Noise Action Plan		25
IS&T GDPR		311
Merit Awards		24
HR Info System - GDPR		20
Rev & Bens retendering of contract		91
Upgrade of Academy System		98
 <b>Central Contingency Adjustments</b>		
Inflation adjustment		52
Savings / Review of Staffing	Cr	321
 <b>Other Budget Movements</b>		
Transfer of Post 20025 from ECHS		59
Post transferred to PPE	Cr	20
 <b>Latest Approved Budget for 2019/20</b>		<b><u>28,152</u></b>



## **REASONS FOR VARIATIONS**

### **FINANCIAL SERVICES DIVISION**

#### **1. Revenue & Benefits Cr £13k**

There is a projected underspend on staffing costs as a result of part year vacancies. It is expected that the vacant posts will be filled soon.

#### **2. Financial Accounting Cr £12k**

Due to part year vacancies there is a projected underspend within staffing of £12k. Recruitment is underway for these vacant posts.

#### **3. Management Accounting Cr £22k**

Staffing costs are projected to be below budget due to part year vacancies. Interviews are to be held shortly for these posts.

### **CORPORATE SERVICES DIVISION**

#### **4. Information Systems and Telephony Cr £60k**

Due to continued delays in recruiting the temporary GDPR staff, there is likely to be an underspend of £60k which will need to be carried forward to 2020/21 to fund the staff up to the agreed 18 months fixed term.

#### **5. Legal Services Dr £197k**

This early in the financial year it is difficult to provide an accurate forecast on expenditure for legal services. However, it is estimated that there will be additional childcare cases, plus further property related commercial cases and planning cases in relation to the Local Plan, generating a projected overspend of around £197k on Counsel fees & court costs.

### **ENVIRONMENT AND COMMUNITY SERVICES DEPARTMENT**

#### **6. Investment & Non-Operational Property (expenditure) Dr £30k.**

The budget for Surplus Properties is expected to overspend by £30k due to business rates having to be paid for various vacant properties, including 20 Market Square.

#### **7. Other Rental Income - Other Portfolios - Dr £17k**

There is an overall shortfall of income projected of £17k, which mainly relates to Bromley BID vacating the Central Library.

#### **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive the following waiver has been actioned:

1) Award of extension of contract for advisory services with Gartner UK Ltd, covering all aspects of Cloud topics including Cloud Security and IT cost optimisation. The value of the extension for one year is £53k with the total cumulative value of the contract of £88k.

#### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive no virements have been actioned.

## Allocation of Contingency Provision for 2019/20

Item	Original Contingency Provision	Allocations				Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/Projected for Year	
	£	£	£	£	£	£
<b>General</b>						
Provision for Unallocated Inflation	3,396,000		121,600	3,274,400	3,396,000	0
Increase in Cost of Homelessness/Impact of Welfare Reforms	1,825,000			1,825,000	1,825,000	0
General Provision for Risk/Uncertainty	2,431,000			2,431,000	2,431,000	0
Provision for Risk/Uncertainty Relating to Volume & Cost Pressures	2,182,000			2,182,000	2,182,000	0
Impact of Chancellor's Summer Budget 2015 on Future Costs	1,158,000			1,158,000	1,158,000	0
Growth for Waste Services	587,000			587,000	587,000	0
Universal Credit roll out - Claimant Fault Overpayment Recoveries	750,000			750,000	750,000	0
Further Reduction to Government Funding	389,000			389,000	389,000	0
Retained Welfare Fund	450,000			450,000	450,000	0
Deprivation of Liberty	118,000			118,000	118,000	0
Other Variations	109,000			109,000	109,000	0
Savings to be allocated - review of staffing	Cr 600,000		Cr 584,390	Cr 15,610	Cr 600,000	0
Continuation of London Business Rate Pool	Cr 2,200,000			Cr 2,200,000	Cr 2,200,000	0
Planning Appeals - change in legislation	60,000			60,000	60,000	0
National Living Wage	0		Cr 567,000	0	Cr 567,000	Cr 567,000
Housing Growth - variation to budget assumptions			Cr 331,000	0	Cr 331,000	Cr 331,000
	<b>10,655,000</b>	<b>0</b>	<b>Cr 1,360,790</b>	<b>11,117,790</b>	<b>9,757,000</b>	<b>Cr 898,000</b>
<b>Grants included within Central Contingency Sum</b>						
Adult Social Care						
Grant Related Expenditure	500,000			500,000	500,000	0
Brexit Preparation						
Grant Related Expenditure	210,000			210,000	210,000	0
Grant Related Income	Cr 210,000			Cr 210,000	Cr 210,000	0
Tackling Troubled Families						
Grant Related Expenditure	235,000			235,000	235,000	0
Grant related Income	Cr 235,000			Cr 235,000	Cr 235,000	0
<b>TOTAL CARRIED FORWARD</b>	<b>11,155,000</b>	<b>0</b>	<b>Cr 1,360,790</b>	<b>11,617,790</b>	<b>10,257,000</b>	<b>Cr 898,000</b>

## Notes:

- (1)
- (2)
- (3)

Allocation of Contingency Provision for 2019/20 (continued)

Item	Carried Forward from 2018/19	Allocations				Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/Projected for Year	
	£	£	£	£	£	£
<b>TOTAL BROUGHT FORWARD</b>	<b>11,155,000</b>	<b>0</b>	<b>Cr 1,360,790</b>	<b>11,617,790</b>	<b>10,257,000</b>	<b>Cr 898,000</b>
<b>Items Carried Forward from 2018/19</b>						
<b>Adult Care &amp; Health Portfolio</b>						
Social Care Funding via the CCG under S75 Agreements						
Improved Better Care Fund						
- Expenditure	3,967,290		3,967,290		3,967,290	(1) 0
- Income	Cr 3,967,290		Cr 3,967,290		Cr 3,967,290	(1) 0
Better Care Fund 2018/19						
- Expenditure	58,328		58,328		58,328	(1) 0
- Income	Cr 58,328		Cr 58,328		Cr 58,328	(1) 0
Public Health						
- Expenditure	1,779,069		1,779,069		1,779,069	(1) 0
- Income	Cr 1,779,069		Cr 1,779,069		Cr 1,779,069	(1) 0
<b>Public Protection &amp; Enforcement Portfolio</b>						
Asset Recovery Incentivisation Scheme (ARIS)						
- Expenditure	132,758		132,758		132,758	(2) 0
- Income	Cr 132,758		Cr 132,758		Cr 132,758	(2) 0
<b>Renewal, Recreation &amp; Housing Portfolio</b>						
Homelessness Reduction Grant						
- Expenditure	89,000		89,000		89,000	(3) 0
- Income	Cr 89,000		Cr 89,000		Cr 89,000	(3) 0
New Homes Bonus - Town Centre Development						
- Expenditure	23,472		23,472		23,472	(3) 0
- Income	Cr 23,472		Cr 23,472		Cr 23,472	(3) 0
New Homes Bonus - Regeneration						
- Expenditure	94,416		94,416		94,416	(3) 0
- Income	Cr 94,416		Cr 94,416		Cr 94,416	(3) 0
Planning Strategy & Projects - Custom Build Grant						
- Expenditure	60,000		60,000		60,000	(3) 0
- Income	Cr 60,000		Cr 60,000		Cr 60,000	(3) 0
Implementing Welfare Reform Changes						
- Expenditure	54,848		54,848		54,848	(3) 0
- Income	Cr 54,848		Cr 54,848		Cr 54,848	(3) 0
Flexible Homeless Grant						
- Expenditure	40,945		40,945		40,945	(3) 0
- Income	Cr 40,945		Cr 40,945		Cr 40,945	(3) 0
Fire Safety Grant						
- Expenditure	42,654		42,654		42,654	(3) 0
- Income	Cr 42,654		Cr 42,654		Cr 42,654	(3) 0
<b>Education, Children and Families Portfolio</b>						
Delivery Support Fund						
- Expenditure	26,774		26,774		26,774	(4) 0
- Income	Cr 26,774		Cr 26,774		Cr 26,774	(4) 0
SEND Reform Grant						
- Expenditure	55,405		55,405		55,405	(4) 0
- Income	Cr 55,405		Cr 55,405		Cr 55,405	(4) 0
Step up to Social Work Cohort 6						
- Expenditure	48,000		48,000		48,000	(4) 0
- Income	Cr 48,000		Cr 48,000		Cr 48,000	(4) 0
Pathfinder Grant						
- Expenditure	8,161		8,161		8,161	(4) 0
- Income	Cr 8,161		Cr 8,161		Cr 8,161	(4) 0
Early Years Grant						
- Expenditure	14,800		14,800		14,800	(4) 0
- Income	Cr 14,800		Cr 14,800		Cr 14,800	(4) 0
Reducing Parental Conflict						
- Expenditure	40,100		40,100		40,100	(4) 0
- Income	Cr 40,100		Cr 40,100		Cr 40,100	(4) 0
FGM Focussed Outreach Grant						
- Expenditure	10,135		10,135		10,135	(4) 0
- Income	Cr 10,135		Cr 10,135		Cr 10,135	(4) 0
Tackling Troubled Families						
- Expenditure	510,768		510,768		510,768	(4) 0
- Income	Cr 510,768		Cr 510,768		Cr 510,768	(4) 0
<b>General</b>						
Audit - Blue Badge Investigations	54,000		54,000		54,000	(5) 0
Biggin Hill Airport - Noise Action Plan	24,310		24,310		24,310	(5) 0
Information Systems & Telephony GDPR	311,000		311,000		311,000	(5) 0

Item	Carried Forward from 2018/19	Allocations				Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/Projected for Year	
	£	£	£	£	£	£
HR Information System GDPR	20,000		20,000		20,000	(5) 0
Staff Merit Awards	24,257		24,257		24,257	(5) 0
Exchequer Revenue & Benefits - Exchequer Contract	91,000		91,000		91,000	(5) 0
Exchequer Revenue & Benefits - Academy System Upgrade	98,000		98,000		98,000	(5) 0
Green Garden Waste - Debt Management System	120,000		120,000		120,000	(6) 0
Additional ECS Resources - Delay in Recruitment	163,120		163,120		163,120	(2) 0
<b>Total Carried Forward from 2018/19</b>	<b>905,687</b>	<b>0</b>	<b>905,687</b>	<b>0</b>	<b>905,687</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>12,060,687</b>	<b>0</b>	<b>Cr 455,103</b>	<b>11,617,790</b>	<b>11,162,687</b>	<b>Cr 898,000</b>

**Notes:**

- (1) Adult, Health and Care PDS 27/6/19
- (2) Public Protection & Enforcement PDS 26/6/19
- (3) Renewal, Recreation & Housing PDS 2/7/19
- (4) Education, Children and Families PDS 9/7/19
- (5) Executive, Resources and Contracts PDS 8/7/19
- (6) Environment and Community services PDS 18/6/19

Description	2019/20 Latest Approved Budget £'000	Variation To 2019/20 Budget £'000	Potential Impact in 2020/21
Housing Needs - Temporary Accommodation	9,109	355	The full year effect of Temporary Accommodation is currently estimated to be £1.581m in 2020/21. This estimate only takes into account the projected activity to the end of this financial year and not any projected growth in client numbers beyond that point. The forecast growth in 2019/20 has not been adjusted for any mitigation that is currently taking place within Housing to reduce the number of homelessness cases going into TA. The costs are expected to be covered by a contingency bid during 2019/20 as has been the case for a number of years.
Assessment and Care Management	21,996	1,440	The full year effect (FYE) of the current overspend is estimated at Dr £1,507k. Of this amount £801k relates to residential and nursing home placements and £1,856k to domiciliary care / direct payments . As mentioned in the budget monitoring note's, the savings in the budget relating to the Discharge to Assess service are not be realised, leading to a significant pressure on the budget. This is based on client numbers as at May 2019. The FYE is reduced by an underspend in day care costs of £550k and Discharge to Assess costs of £600k.
Learning Disabilities - including Care Placements, Transport and Care Management	35,089	460	The FYE is estimated at a net overspend of £912k. Anticipated 2019/20 growth and pressures from 2018/19 were both fully funded in the 2019/20 budget so this pressure is over and above that. The largest contributory factor is new and increased care packages outpacing anticipated growth. At this early stage in the financial year the projections include a number of assumptions so the full year effect position is likely to vary as the year progresses.
Mental Health - Care Placements	6,554	424	Based on current placements, Panel agreements and assumptions there is a full year overspend of £502k anticipated on Mental Health care packages. As with Learning Disabilities above, it is still very early in the year and this position is likely to shift during the year.
Children's Social Care	37,304	1,478	The overall full year effect of the Children's Social Care overspend is £1,249k, analysed as Residential Care, Fostering and Adoption Dr £1,228k , Children with Disabilities direct payments £420k and staffing costs of £807k. Expected income from additional Unaccompanied Asylum Seeking Children funding of £1,020k and management action of £186k in relation to placements reduces the full year effect of the overspend.
Legal Services - Legal / Counsel Fees and Court costs	389	106	The expected overspend on counsel fees and court costs in 2019/20 is due to the continuing trend of high volume in child care cases, however the numbers are now reducing year on year. There was also a challenge to the local plan plus other planning enquiries coupled with high profile injunction cases and additional commercial cases adding to the overspend. Costs are expected to reduce in future years as the number of child care case numbers stabilise, at this time additional expenditure of around £197k is projected for 2019/20. Specific funding bids may be made for major litigation or projects where internal resource will be insufficient. It is anticipated if volumes of child care cases stay constant and there are good levels of staff retention that figures will start to reduce in 2020/21. It is difficult to predict what pressures will arise around litigation claims and similar which often arise at short notice or as a response to events which are unforeseen at this point in time.
Parking	Cr 7,539	193	The downward trend in Off and On Street parking income and the reductions of PCNs issued by wardens is expected to be partly offset by the income from bus lane enforcement, after assuming a slight drop off in contraventions. Officers are working closely with APCOA to resolve the deployment issues and are reviewing the maintenance of the pay and display machines.

**SECTION 106 RECEIPTS**

Section 106 receipts are monies paid to the Council by developers as a result of the grant of planning permission where works are required to be carried out or new facilities provided as a result of that permission (e.g. provision of affordable housing, healthcare facilities & secondary school places). The sums are restricted to being spent only in accordance with the agreement concluded with the developer.

The major balances of Section 106 receipts held by the Council are as follows:

<b>31st Mar 2019 £000</b>	<b>Service</b>	<b>Income £000</b>	<b>Expenditure £000</b>	<b>Transfers to/(from) Capital £000</b>	<b>Actual as at 31st May 2019 £000</b>
<b><u>Revenue</u></b>					<b><u>Revenue</u></b>
166	Highway Improvement Works	-	22	-	144
-	Road Safety Schemes	-	-	-	-
16	Local Economy & Town Centres	-	-	-	16
72	Parking	-	-	-	72
1,754	Healthcare Services	-	-	-	1,754
43	Community Facilities	-	-	-	43
311	Other	-	-	300	11
<b>2,362</b>		<b>0</b>	<b>22</b>	<b>- 300</b>	<b>2,040</b>
<b><u>Capital</u></b>					<b><u>Capital</u></b>
2,751	Education	-	125	-	2,626
3,510	Housing	-	67	-	3,443
2,006	Local Economy & Town Centres	-	-	-	2,006
83	Highway Improvement Works	-	83	-	-
-	Other	-	3	300	297
<b>8,350</b>		<b>0</b>	<b>278</b>	<b>300</b>	<b>8,372</b>
<b>10,712</b>		<b>0</b>	<b>300</b>	<b>0</b>	<b>10,412</b>